G. R. S. IX-5]

Previous references.

File No. 21/19

1929.

(Census)

Serial Nos. 1 - 4

Later references.

Cen 15/20 (1+2)

(34)

GENERAL AND REVENUE SECRETARIAT

Serial Nos. 1 - 4

Part B for August.

SUBJECT.

Conference of officers on Census work

---

4 From the Census Supdt. No. 622-42 d/ 3.8.0 submitting for information of Govt a report of the procgs of the Census Confce.

G. R. S. III—1] 1919/20

GENERAL AND REVENUE SECRETARIAT.

(Census)

NOTES.

File No.

FILE HEADING.

Conference of officers on Census Work

From

The Census Supdt.

No. 990/370-1 Dated 25.6.20 Received 26.6.20

Diary No.	Enclos.	Spare Copies.	Serial No.

BRIEF ABSTRACT OF LETTER.

Suggesting the holding of a Conference of officers on Census work in July & Oct 20 & of ~~suggesting~~ sending a list of questions to be

NOTES AND ORDERS.

Chief Secy's order thereon
"Asst. Secy.
Please bring up with references"
Intd. C S B
25.6.20

NOTES—First Sheet.

21404 (2

G. R. S. III-21

General and Revenue
Secretariat.

Gen File No. 21 of 1919-20

Serial No.

The two previous references referred to in the present Commn are ~~Subd~~ herewith put up (linked) & Subd for orders.

Minr
28.6.20

I do not see the necessity for the conference. In any case the D.Cs have nothing to do with items 1 & 3 in the proposed Agenda.

Member
C.B.G.
28/6

260
28/6

There is no harm in calling for the presence of D.Cs at Hdqrs at any time in the near future for the Conf. The Dewan's orders may be taken. A very large no. of Circulars have lost their Comm' are generally very indiff. [illegible] unless whipped up.

30/6

Dewan

C.B.G.
2/7

I have no objn to this meeting when the C.S. next comes up.

4.7.20

Draft accordingly
DCS 6/7/20

DEWAN'S OFFICE.
Recd. on JUL 2 1920
Reg. No. 40

NOTE—Contn. sheet.

R. S. III-21

General and Revenue Secretariat.

Census File No. 21 of 1919-20

Serial No.

Draft reply D.O. is subd.

Issue
7.7.20

Issue
DCS
8/7/20

2 To The Census Supdt, No. 705 d 9.7.20 stating that there is no objection to the holding of the Conference as proposed.

For perusal

(1st Member) DCS
14/7/20

CHIEF SE.
IV
MINOR Depts:
10 JUL 1920

379
14/7/20

Immediate

CHIEF SECRETARIAT.
IV
MINOR Depts.
17 JUL 1920

Issue
15/7

3 From the Census Supdt No. 354/740-3 d 15-7-20 forwards for suggestions copy of circular he proposes to issue with regard to the Census Conference.

The points for orders are

i whether the circular proposed is suitable
ii whether the additional officers referred may be invited to the conference
iii whether the I member will preside over the Confce
iv whether the date & time of the Confce is suitable.

17/7

Sa 8-30 am on 24th to be suitable

NOTE—Contn. sheet.

950
21404

(4)

G. R. S. III-2.

General and Revenue
Secretariat.

Cen File No. 21 of 1919-20

Serial
No.

(v) whether there are any ~~new subjects~~ omissions from or additions to ~~to be~~ ~~any~~ ~~included in~~ the agenda paper under orders on slip

Subd. for orders with draft reply

17.7.20 (Chief Secy.)

DCS
17/7/20

1st member

17/7

I shall be absent in Mysore on Saturday & therefore cannot preside. I think a round table conf. does not require a chairman. Dewan's orders may then be taken

19.7

45
19/7

Dewan

20/7

A round table conf. seems desirable.

21.7.20

To Census Supdt. with compliments

22/7

DEWAN'S OFFICE.
Recd. on JUL 21 19
Reg. No. 478

No. 31
22/7/20

NOTE—Contn. sheet.

G. R. S. III-2.

General and Revenue Secretariat. | File No. of 19 .

Serial No.

N.O. note. No 451/F 70 dated 22/7/20

Noted and returned with thanks. Invitatio to the Deputy Commissioners, the Financial Secretar The Agent Mysore Railways, The Superintendent of Govt. Printing and the Presidents of the Bangalore and Mysore City Municipalities were issued on the 19th instant in terms of the draft D.O. forming an enclosure to my letter No.354/F.70-3 dated 15th July. Five officers viz., Messrs P.F. Bowring, B. Venkoba Rao, Ananda Rao Sirsi, B. Garudachar, M.N. Krishna Rao have accepted the invitation. Messrs Hiriyannaiya and C.Srikenteswara Aiyar regret their inability to attend. Replie have not yet been received from other officers. Invitations to the Revenue Commissioner, the Revenue Secretary, the Secretary E. & A. and the Director of Industries and Commerce will be issued to-day.

Regarding the time and place of Meeting, the officers invited may find it inconvenient to attend both in the morning and in the afternoon. So if the Chief Secretary has no objection, I would propose tha the Meeting be held in the Library Room of the Public Offices between 12 and 1.45 P.M., which will leave sufficient time to adjourn to the Daly Memorial Hall for the Civil Service Association Meeting which comes off at 2 P.M. If this suggestion does not commend itself, I shall intimate that the Meeting will be hel

NOTE—Contn. sheet.

G. R. S. III-2.

General and Revenue Secretariat.

File No. of 19

Serial No.

in the morning at 8 A.M. in the Library. A line in reply on this point before this evening will be --- greatly appreciated. Instructions may kindly be issued to the Registrar to arrange for the Meeting in the Library Room.

22/7/20

Census Superintendent in Mysore.

To

The Chief Secretary to Government with compliments.

I think 12-1-30 will be suitable. The Regr. will make necessary arrangements in the Lib.

20/7

Noted
22.7.20

Cash Sectn. to note for needful action & pass on the file to the Census Section at once.

22.7.20

U.O. no: 648/770-70 dated 4.8.1920.

Noted and returned. A full report about the conference has been submitted for information of Government, separately this day.

4/8/20

Census Superintendent in Mysore

CHIEF SECRETARIAT
IV
MINOR Depts.
5 AUG 1920

NOTE—Contn. sheet

990.
21404
2172

(7

G. R. S. III-2.

General and Revenue
Secretariat.

File No. of 19

Serial No.

To

The Chief Secretary to Govt. with compliments.

4 From The Census Supdt No. 622-42/770-52 d. 3.8.20 – Submitting for information of Govt a report of the proceedings of the Census Conffce held on 24th July 20.

Subd: For perusal

5.8.20

(Chief Secy)

DCS
6/8/20.

~~Dew~~
1st member }
Dewan }

15/8

Pers

It does not appear that instructions are called for on any point. May be recorded

A. S.

12
17/8/20

13

20. 8. 20

NOTE—Contn. sheet.

CHIEF SECRETARIAT
IV
MINOR Depts.
26 JUN 1920

X 21404

URGENT.

[illegible]
please bring papers
with
Mr.
25/6.

Office of the Census Superintendent in Mysore,
Dated Bangalore the 25th June 1920.

Cens. 21-19-1

D. O. No. 990/770-1
Enc 1

Dear Sir,

Will you kindly refer to my Official letters Nos. 961/F.7-47 and 984/F.465 dated the 22nd /24th and 24th /25th June 1920 respectively bringing to the notice of Government certain difficulties in getting paper for Census work and the delay in the progress of Census Operations in the ---- Bangalore City Municipality?

2. To prevent difficulties and delays of the kind in future, to minimize correspondence, and to accelerate the progress of Census Operations in general, throughout the State, I would suggest the holding of a Conference on Census Work in July next when the Anniversary of the Civil Service Association is to be celebrated and all the Deputy Commissioners of Districts are likely to be in Bangalore.

3. The Conference may be held in the Public Offices and may be presided over by the Member of Government in Charge of the Census Portfolio. The Superintendent of Government Printing, the Deputy Commissioners of Districts and the Presidents of the City Municipalities may be requested to attend the Conference which must, of course, be attended by myself as the Superintendent of Census, by the Financial Secretary to -- Government with reference to Census Budget and by the Agent, Mysore Railways in connection with the Railway Census. The minutes of the Conference may be recorded by yourself.

4. I annex overleaf a list of subjects which may be brought up at the Meeting. The list is of course not exhaustive and may be modified or added to.

5. Another Meeting (or Conference on Census Work) may be held at Mysore in October next during the Dasara Festivities to discuss the progress of Census Operations in the interval and the programme for the future.

Yours sincerely,

To

C. S. Balasundarum Iyer, Esq., B.A.,
Chief Secretary to the Government of Mysore,
BANGALORE.

AGENDA FOR THE CENSUS CONFERENCE.

1. Census and Press Budgets of 1920-21 with reference to Census expenditure on paper and printing.

2. Paper for Census work (Forms etc.,).

3. Rules to be framed under the Mysore Census Regulation.

4. Census arrangements in the Districts.

   (a) Appointment of District Census Officers.
   (b) Defining the responsibility of Sub-Division Officers, Deputy Commissioners and Presidents.

5. Arrangements for the Census of Railways.

6. Touring and inspection by the Census Superintendent and his Assistants for expediting Census work.

7. Arrangements to be made for slip copying at Taluk Head Quarters etc., (to be made for the fist time during the present Census)

11

G. R. S. VI—G/32]

SUBJECT.............. ....

Diary No. of letter replied to...

Section Cens
File No. 21/19
Serial No. 2

GENERAL AND REVENUE SECRETARIAT
( )
, the 191 .

No. 9705

Date of issue 9/7

Signed by Mr CSB.

Dear Sir,

In reply to your D.O. letter No. 990/7.20-1 d 25.6.20 suggesting the desirability of holding a ~~of~~ Conference~~s~~ on Census work, ~~during July & Octr 1920~~ I am desired to state that there is no objection to your taking advantage of the presence of the Dy. Commrs of Dts & other officers at Bangalore when the Annual General Meeting of the Civil Service Assn ~~anniversary~~ comes off towards the end of this month. ~~& the request your taking~~ ~~the~~ Necessary action may kindly be taken for arranging ~~the~~ preliminaries &c as suggested by you.

over.

Yours sincerely

Initd 7.7.20

To V. R. Thyagaraja Iyer Esq, M.A

7/7/20.

Dez 8/7/20

Immediate

DIARY NO.
19 19
Cen
21/19

No.354/770-3

Office of the Census Superintendent 3
in Mysore,
Dated, Bangalore, 15th July 1920.

21 cen

Subject :- Census Conference.

Dear Sir,

Referring to your D.O. No.G.705/Cens 21-19-2 dated 9th July 1920, on the above subject I enclose for your information draft of a D.O. which I propose to address to the Deputy Commissioners of Districts, the Presidents of the Bangalore and Mysore City Municipalities, the Agent Mysore Railways, the Superintendent Government Printing, and the Financial Secretary to Government, I request you to be so good as to let me know immediately whether it may issue or you have any suggestions to make.

2. Regarding the officers who should be requested to attend the Conference, I venture to suggest the following additions:-- (i) The Revenue Commissioner (ii) the Revenue Secretary, (iii) the Secretary to Government in the Education and Agriculture and Industries and Commerce Departments and (iv) the Director of Industries and Commerce, The presence of the two latter officers would be required in connection with the "Industrial Census" and connected matters about which I have made a reference to you separately this day.

No objn

3. Your letter under reply is silent on the point as to whether the Member of Government in charge of the Census Portfolio, will preside, or what other arrangements you would --- propose.

[illegible]

4. Regarding the time and place of the Meeting I would suggest 2 to 4 P.M. on 24th July 1920 in the Library Room of the Public Offices. If you agree, I request you to kindly issue necessary instructions to the Registrar.

will this suit, will it not clash with the C.S.A. meeting

5. I shall not trouble you to get the minutes of the conference recorded but will myself make separate arrangements

in

in this behalf.

6. As there is not much time before us, I should esteem it a favour if you would kindly send a reply to this letter as early as practicable.

Yours sincerely,

To

C. S. BALASUNDARAM IYER, ESQ., B.A.,
Chief Secretary to Government of Mysore,
Bangalore.

K.M.R. 15/7.

D.O. No.

Office of the Census Superintendent
in Mysore,
Dated, Bangalore, 15th July 1920.

Dear Sir,

I desire to inform you that Government have approved of the idea of taking advantage of the presence of the Deputy Commissioners of Districts and other officers at Bangalore when the annual General Meeting of the Civil Service Association comes off towards the end of this month, to hold a Census Conference, in order to exchange views in regard to census work.

2. The Meeting will probably be held on the 24th instant. The exact time and place will be intimated lateron.

3. The provisional Agenda of business is annexed, Notes on each of the subjects to serve as the basis of discussion will be circulated before the Meeting takes place.

The list is not exhaustive, and you are welcome to bring forward any other subject which you wish to be discussed.

4. I request you to kindly make it convenient to attend the conference. A line in reply will greatly oblige.

Yours sincerely,

Draft

15/7/20

To

Provisional Agenda for the Census Conference.

(1) Census and stationery Budget of 1920-21 with reference to the provision to be made for the purchase of paper for schedules etc: the articles of stationery to be supplied to Census officers, the allotment for house-numbering etc:

(2) Census arrangements in the Districts and Taluks

- (a) Appointment of District Census ~~and taluk Census~~ office~~rs~~
- (b) Defining the responsibility of Deputy-Commissioners and Presidents, Sub-Division Officers (Divisional Census Officers), Charge-Superintendents and Assistant Charge-Superintendents.

(3) Arrangements for the Census of railways.

(4) Touring and inspection by the Census Superintendent and his Assistants for expediting Census work.

(5) Arrangements to be made for slip copying at Taluk Head quarters.

(6) Industrial Census and the collection of general information regarding the industrial condition of the people.

15/7/20

Office of the Census Superintendent in Mysore,

Bangalore, Dated the 28th July 1920.

No. 627-47/F.70-52-67. [illegible]

DIARY NO. 2172

From

V. R. THYAGARAJAIYAR, Esq., M.A.,

Census Superintendent in Mysore,

Recd. C... Ch Secy 4 AUG 1920 CHIEF SECRETARIAT. IV MINOR Depts. 4 AUG 1920

Cen. 21/19

To

C. S. Balasundaram Iyer Esq: B.A.,

Chief Secretary to the Government of H. H.

the Maharaja of Mysore

Sir,

I have the honour to ~~[illegible]~~ submit for the information of Government. ~~(2) enclose for your information,~~ the following report of the proceedings of the Census Conference held in the Library Room of the Public Offices Buildings on Saturday the 24th July 1920 between 12 and 1.45 P.M.

2. The following officers were present.

1 Mr. C. S. Balasundaram Iyer Chief Secretary.
2 " B. Ramaswamaiya, Revenue Secretary
3 " M. N. Krishna Rao Financial Secretary.
4 " P. F. Bowring, Deputy Commissioner, Mysore.
5 " B. Venkoba Rao, Deputy Commissioner, Hassan.
6 " M. A. Narayana Iyengar, " Bangalore.
7 " Ananda Rao S. Sirsi " Tumkur
8 " Md. Zahiruddin Mecci " Kolar
9 " B. K. Garudachar, President, Bangalore City Municipality.
10 " D. B. Ramachandra Mudaliar, Superintendent, Government Printing.
11 " M. G. Krishnaswami Rao, Vice President, Kolar Gold Fields Sanitary Board.
12 " N. Madhav Rao, Sub-Division Officer, M Sagar.
13 " S. Narayana Rao, Personal Assistant to the Deputy Commissioner, Bangalore.
14. " D. C. Subbarayappa, Assistant Secretary to Government

essrs, C. Srikantesvara Iyer, (President, Mysore City Municipality) P. G. D'Souza, (Secretary, Departments of Education and Agriculture,), Dani (Railway Agent) and Messrs C. Venkata Rao, K. Mylar Rao, and S. Hiriyannaiya, Deputy Commissioners, who were also invited sent replies regretting their inability to be present.

3. As desired by Government, the proceedings were conducted in an informal manner and there was no President or Chairman. In fact it was a "Round Table Conference".

Before the Meeting commenced one set of brief notes on each of the subjects on the Agenda, to serve as a basis for discussion, was distributed to each of the officers invited. A set is annexed to this report, for the information of -- Government together with a copy of the Agenda. The notes were read at the Meeting, as each subject was taken up.

5. A short summary of the discussion on each of the subjects, and the resolutions arrived at, are given below:

Subject No.1. Census Budget.

Summary of discussion and Resolution. (i) It was agreed that an additional grant of Rs 50,000/- would be sufficient for the current year.

(ii) The Financial Secretary said that an application for additional funds might be made, when the provision now made (Rs 69,100/-) was nearly exhausted.

(iii) The Deputy Commissioners were informed that the additional funds asked for by them for house-numbering would be allotted to the full extent; but that the expenditure should be as economical as possible. As regards stationery to be supplied to Enumerators, it was agreed that the best arrangement would be to make whole-sale purchases and distribute to the Districts. The Superintendent, Government Printing, -- agreed to call for tenders for ink-powder packets, holders, nibs, pencil, needle and thread, but as regards ink-bottles he said that there would be some difficulty. The Financial Secretary and the Deputy Commissioner, Bangalore, suggested that the Director of Industries might be addressed regarding the feasibility of supplying the required number of mud, -- porcelain or Kaolin ink-bottles. Mr. Bowring suggested -- that it might not be necessary to supply ink bottles at all, each enumerator being expected to make his own arrangements.

(iv) In regard to Bangalore City, the President said that in addition to the articles of stationery mentioned above, candles and match-boxes should also be supplied; and that some provision should be made for the employment of tempora temporary peons during the period of Enumeration. The request was noted. The Deputy Commissioners stated that neither lights nor menials were required in rural areas.

(v) With regard to the remuneration of Census clerks in Distric and Taluk Offices, following the precedents of the previous occasions, it was resolved that, as a rule, (special cases being excepted) no extra remuneration was necessary, Census work being expected to be performed by the normal staff. and that it was unnecessary also to employ a whole-time official.

Subject No.2. Census arrangements in Districts and Taluks.

Resolution. It may be left to the discretion of each Deputy Commissioner to appoint whom-so-ever he considers suitable as District Census Officers. Similarly it may be left to him to style any particular supervisor or Vice President as Supervisor or Assistant Charge Superintendent according to the circumstances of each locality. As regards Sheristedars and Police Inspectors, they may be appointed Ex-Officio Assistant Charge Superintendents to help the Charge Superintendents in office and outdoor work respectively as contemplated by the Code.

Subject No.3. Railway Census.

Resolution. The orders of the Government of India on the subject were noted for being given effect to.

Subject No.4. Touring by the Census Superintendent and his Assistants.

Resolution. The arrangements made in this behalf as set out in the Notes were considered and recorded.

Subject No.5. Slip copying at Taluk Head Quarters.

Resolution. The Census Superintendent read extracts from the Imperial Census Code and after some discussion it was resolved (the Deputy Commissioner, Bangalore dissenting) that this experiment might be tried this time.

As regards Medals, suggested by the Census Superintendent, it was resolved that about 8 gold medals at the rate of one

one for each District might be awarded to such of the Charge Superintendents as did conspicuously good work.

ubject No.6. **Economic Census.** Extract~~s~~ from the Govern-
ent of India Resolution on the subject was read and it was re-
olved that the development of further details might be awaited
eanwhile that Deputy Commissioners desired that copies of the
overnment of India Resolution and the Census Commissioner's
etter should be distributed to them.

s regards the special officer for conducting the Economic
nquiry it was unanimously resolved that the District Economic
uperintendent would be the most suitable officer for the purpose,
t being left to the Deputy Commissioner to appoint the same
fficer as the District Census Officer or to appoint any other
fficer.

Subject No.7. Special Census in regard to Mysore and Bangalore Cities with a view to study the progress of the Cities during the last decennium.

The Census Superintendent explained the purport of the communication which had been received from the Dewan. The whole of the communication as well as its enclosures were shown to the President, Bangalore City Municipality, who promised to keep the subject in view when the Census of the City was being taken. It was agreed that a practical scheme should be framed if necessary in consultation with him.

8. The Meeting terminated with an expression of thanks by the Census Superintendent to the several officers who attended the meeting in response to his invitation.

I have the honour to be,
Sir,
Your most obedient servant,

Census Superintendent in Mysore. 3/8/20

Provisional Agenda for the Census Conference.

(1) Census and Stationery Budgets of 1920-21 with reference to the provision to be made for the purchase of paper for Schedules etc., the articles of Stationery to be supplied to Census officers, the allotment for house-numbering etc.

(2) Census arrangements in the Districts and Taluks.

(a) Appointment of District Census Officers.

(b) Defining the responsibility of Deputy Commissioners and Presidents, Sub-Division Officers (Divisional Census Officers) Charge Superintendents and Assistant Charge Superintendents.

(3) Arrangements for the Census of Railways.

(4) Touring and inspection by the Census Superintendent and his Assistants for expediting Census work.

(5) Arrangements to be made for slip copying at Taluk Head-Quarters.

(6) Industrial Census and the collection of general information regarding the industrial condition of the people.

SUBJECT 1. Census and Stationery Budgets of 1920-21 with reference to the provision to be made for the purchase of paper for schedules, etc., the articles of Stationery to be supplied to Census Officers, the allotment for house numbering etc.,

(1) INTRODUCTION: The Comptroller has intimated that a sum of Rs 69,100 has been provided for Census work in the Budget for 1920-21 which is awaiting the orders of Government. In the estimate sent up by the Census Superintendent with his letters Nos. 104 and 105/F.19-8-0 dated 1st April 1920, a sum of Rs 74,000 was asked for as follows:--

(a)	Superintendence (Head Office including Salaries, Allowances and Contingencies).	39,518
(b)	District Charges.	21,200
(c)	Abstraction Office.	13,000
(d)	Reserve.	282
	Total.	74,000

Nothing was provided for Press and Stationery Charges under the impression that it would be provided for in the Press Budget. This has not been done, and so an additional grant to the extent of Rs 50,000 has been asked for. It is believed this, together with the sum of Rs 69,100 already provided, will cover all Census Charges during the Current year. Endeavours are being made to keep the Census Expenditure as low as possible, and already substantial economy has been effected in the quantity of materials, -- paper etc., used by designing the forms, etc., in such a way as to do away with all superfluities, but owing to the enormous rise in prices, the cost is likely to be much ~~great~~ greater than during the last Census.

REFERNCES:- Census Files Nos. 19,7, and 14.

3. Points for discussion:-

I. Whether the foregoing amount viz., R^s 69,100 will be sufficient or anything more is required particularly under District Charges, for which a sum of --- R^s 21,200/- has been provided.

II. When application for additional grant should be made whether it may be applied for when the provision now made is nearly exhausted or it should be applied for immediately.

III. What additional grant should be given for house numbering. Whether it would not be more convenient and eonomical to request the Superintendent, -- Government Printing, to arrange for wholesale purchases of articles of stationery to be supplied to each enumerator (viz., one packet of black and one packet of red ink powder, 2 ink bottles, two pen holders, four nibs, and one black lead pencil, one needle and some thread) rather than to ask each Officer to make local arrangements.

IV. Whether there are any other items of expenditure.

V. Whether it is necessary to employ a whole time clerk in the Office of each Deputy Commissioner and President or whether it would not do to give a small allowance by way of overtime allowance to the -- Census Clerk.

SUBJECT NO. 2. Census arrangements in the Districts and Taluks.

(a) Appointment of District Census Officers.

(b) Defining the responsibility of Deputy Commissioners Presidents, Sub-Division Officers (Divisional Census Officers) Charge Superintendents and -- Assistant Charge Superintendents.

NOTE.

(a) INTRODUCTION. From all points of view it seems desirable to appoint District Economic Superintendents as District Census Officers in preference to any other Distric Officer.

References on the subject:-

(1) Government of India Resolution No. 48 dated 14th Jun 1920.
(ii) Census Commissioner's letter No.394 dated 19/25th June 1920.
(iii) Files 68 and 12.

POINTS FOR DISCUSSION.

(1) Whether it will interfere with their ordinary duties.
(2) Whether in view of the fact that the District Economic Superintendent will probably be the Special Officer selected for the Economic Census a dual Agency is desirable or necessary.

(b) Deputy Commissioners and Presidents assisted by District Census Officers will be responsible for general supervision. Divisional Census Officers should undertake -- detailed supervision and audit with a view to see that the Census Superintendent's instructions are properly carried out by all Charge Superintendents and other Census Officers. Charge Superintendents will be the Chief Executive Officers in each Charge. All Police Inspectors and Sheristadars may be appointed ex-officio Assistant Charge Superintendents in order to give them a locus standi under the -- Census scheme and make them constitutionally responsible -- for Census work.

REFERENCES:-- Articles 5, 14, and 15 of Chapter I of the Census Code and Article 10 of Chapter II.

POINTS FOR DISCUSSION.

(1) Whether Co-Ordinate Taluk Officers like the Excise Inspector

Sub-Inspector of Police, the Sub-Registrar, and Local P.W.D. Officer of highest rank should be appointed as Supervisors or styled Assistant Charge Superintendents.

(2) Whether the non-official Vice-President of Taluk Head Quarter~~s~~ Municipalities should be ~~appointed~~ for a supervisor or Assistant Charge Superintendent.

(3) What should be the functions of the Assistant Charge -- Superintendents, whether they should be made responsible - for the work of a group of Circles, or they should be merely glorified "Supervisors" with a high sounding title, in charge of a single circle.

Subject No.3. Arrangements for the Census of Railways.

INTRODUCTION. The Government of India have decided that the Railway Census this time should be conducted as part of the District organization, under the direction of the Civil authorities, the Railway Authorities merely furnishing the staff of Supervisors and enumerators.

References. (i) Census Commissioners's letter F.31-23

(ii) File 31.

POINTS FOR DISCUSSION. NIL.

NOTE.

The Deputy Commissioners and the Agent are requested to kindly note the above arrangements. Detailed instructions will separately issue in consultation with the Residency as regards ceded Railways. No difficulty is anticipated as ~~xx~~ regards unceded lines.

SUBJECT NO.4. Touring and Inspection by Census Superintendent and his Assistants.

The Census Superintendents and his Assistants will endeavour to inspect every charge at least twice, once before

before the preliminary enumeration is commenced and again a second time when the said operation is in progress. The object of the first tour will be to stimulate interest in Census work on the part of the Local Officers, to explain all points of doubt and difficulty, to obtain data for the distribution of Enumeration Books and other forms, to examine the progress of the several operations and give necessary instructions and generally "to speed up Census Work". During this tour the Charge Superintendents and other Officers will also be trained. During the Second -- Tour, ~~the Charge Superintendents and other Officers~~ when -- preliminary Enumeration is in progress, as many enumeration books as possible will be examined, and necessary arrangements made for "slip copying" locally.

2. Notes of inspection will be forwarded to the Deputy Commissioners, Divisional Census Officers, and Charge Superintendents, as soon as possible for information and record.

3. The Deputy Commissioners are requested to kindly note the above arrangements. If they have any suggestions to make on the subject, they may be considered at this meeting.

Subject No.5. SLIP COPYING AT TALUK HEAD QUARTERS.

INTRODUCTION. The Census Statistics collected in the schedules, pass through the three stages known as (i) slip copying (ii) slip sorting and (iii) Compilation before they are presented in the form of report and tables. All these processes were performed in the Central Abstraction Office at Bangalore, during the two previous Censuses. It is the desire of the Census Commissioner thst at least slip copying which consists in simply transcribing the entries in the schedule against each person on ~~the~~ to coloured slips of paper, should be done at Head Quarter Charges, and even

even Circles, with a view to secure economy and expeditiou work. This was tried in some Provinces (though not in -- Mysore) with very good results and the Census Commissioner wants to make it the rule this time every where. There is no doubt work can be done more quickly if it is spread over, instead of being concentrated in ~~the~~ one Office. (Last time it took about one month and 25 days from 4th May 1911 till the end of June 1911 for about 300 copyists to do thi They were paid at the rate of 2 As. per 100 slips.) Work can be started much earlier this time in fact the very --- next day after the Census and completed also much earlier. The amount ~~spent~~ spent on the Abstraction Office may be -- distributed locally in the shape of honoraria to the officials engaged in the work who will then put their shoulder to the wheel with genuine enthusiasm instead of looking -- upon Census work as a thankless task which has to be gone through sbmehow.

These are the broad lines of the scheme. Details will be arranged by the Census Superintendent and the Assistants later on.

The points for ~~discussion~~ Consideration now are:--

(1) Whether there are any objections

(2) Whether the reward should take the form of money payment or a medal, etc., at least in the case of higher officers like Charge Superintendents and Assistant Charge Superintendents.

Subject No.6. INDUSTRIAL CENSUS AND THE COLLECTION OF GENERAL INFORMATION REGARDING THE INDUSTRIAL CONDITION OF THE PEOPLE.

(1) Introduction:- It is the desire of the Government of India that (1) special attention should be given on the present occasion to the collection of Statistical and general information bearing on the Industrial and Economic side of the life of the people. (2) The Census --

the Census Superintendent should work in close co-operation with the Director of Industries and decide the lines of enquiry to be taken up. (3) A special Officer should be appointed in each District to undertake the collection of local information bearing on these subjects.

2. REFERENCES. Full details are furnished (1) in the -- Government of India Resolution No.48 dated 14th June 1920 and (2) Census Commissioner's letter No. 314 dated 19/25th June 1920. Spare copies of these have been applied for, and will be distributed as soon as they are received.

3. POINTS FOR DISCUSSION.

(i) Whether the District Economic Superintendent would not be the most suitable person to be appointed as special Officer, having regard to the nature of the enquiry.

(ii) In that case, whether it would not be desirable to appoint him as the District Census Officer, as well.

For Census Supt.